

#### **ANNUAL REPORT**

OF

Name: CAMP DOUGLAS MUNICIPAL WATER UTILITY

Principal Office: P.O. BOX 294

CAMP DOUGLAS, WI 54618

For the Year Ended: DECEMBER 31, 2004

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

Version: 5.00i

#### **SIGNATURE PAGE**

I CAROLYN HOETH	of
(Person responsible for account	nts)
Camp Douglas Municipal Water Utility (Utility Name)	, certify that I
(camy Harre)	
am the person responsible for accounts; that I have examined the knowledge, information and belief, it is a correct statement of the the period covered by the report in respect to each and every many	business and affairs of said utility for
	00/04/0005
(Signature of person responsible for accounts)	02/04/2005 (Date)
CLERK/TREASURER	_
(Title)	

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#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: CAMP DOUGLAS MUNICIPAL WATER UTILITY

Utility Address: P.O. BOX 294

CAMP DOUGLAS, WI 54618

When was utility organized? 5/30/1953

Report any change in name:

Effective Date: Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: CAROLYN M HOETH

Title: CLERK-TREASURER

Office Address:

P.O. BOX 294

CAMP DOUGLAS, WI 54618

**Telephone:** (608) 427 - 3355 **Fax Number:** (608) 427 - 3307

E-mail Address: N/A

#### Individual or firm, if other than utility employee, preparing this report:

Name: VIRCHOW KRAUSE AND COMPANY

Title:

Office Address: VIRCHOW KRAUSE AND COMPANY LLP

TEN TERRACE COURT

P.O. BOX 7398

MADISON, WI 53707

**Telephone:** (608) 240 - 2310 **Fax Number:** (608) 249 - 8532

E-mail Address: sschleede@virchowkrause.com

#### President, chairman, or head of utility commission/board or committee:

Name: CHARLES KONSITZKE

Title: PRESIDENT

Office Address:

P.O. BOX 294

CAMP DOUGLAS, WI 54618

**Telephone:** (608) 427 - 3355 **Fax Number:** (608) 427 - 3307

Date Printed: 03/31/2005 7:13:22 AM

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee?

NO

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:
Name:
Title:
Office Address:
Telephone: ( ) -
Fax Number: ( ) -
E-mail Address:
Date of most recent audit report:
Period covered by most recent audit:
Names and titles of utility management including manager or superintendent:
Name: MR CHARLES KONSITZKE
Title: PRESIDENT
Office Address:
P.O. BOX 294
CAMP DOUGLAS, WI 54618
Telephone: (608) 427 - 3355
Fax Number: (608) 427 - 3307
E-mail Address: N/A
Name of utility commission/committee: CAMP DOUGLAS UTILITY COMMISSION
Names of members of utility commission/committee:
MR DON COOPER, TRUSTEE
MR CHARLES KONSITZKE, PRESIDENT
MR JOE PERZ, TRUSTEE
MS JENIECE SCHROEDER, TRUSTEE
MR JAMES STEFANSKI, TRUSTEE
MS DIANE WILDE, TRUSTEE
Is sewer service rendered by the utility? NO
If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility,
as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO
Date of Ordinance:
Are any of the utility administrative or operational functions under contract or agreement with an
outside provider for the year covered by this annual report and/or current year (i.e., operation
of water or sewer treatment plant)?  NO
Provide the following information regarding the provider(s) of contract services:

#### **IDENTIFICATION AND OWNERSHIP**

Firm Name:	
Contact Person:	
Title:	
Telephone:	
Fax Number:	
E-mail Address:	
Contract/Agreeme	nt beginning-ending dates:
Provide a brief des	scription of the nature of Contract Operations being provided:

#### **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	50,433	50,806	1
Operating Expenses:			
Operation and Maintenance Expense (401)	28,531	27,513	2
Depreciation Expense (403)	7,441	6,986	3
Amortization Expense (404)	0	0	4
Taxes (408)	10,854	10,425	_ 5
Total Operating Expenses	46,826	44,924	
Net Operating Income	3,607	5,882	
Income from Utility Plant Leased to Others (412-413)	0	0	_ 6
Utility Operating Income OTHER INCOME	3,607	5,882	
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	232	146	- °
Miscellaneous Nonoperating Income (421)	0	0	10
Total Other Income	232	146	_
Total Income	3,839	6,028	
MISCELLANEOUS INCOME DEDUCTIONS	•	·	
Miscellaneous Amortization (425)	(2,047)	0	11
Other Income Deductions (426)	2,325	2,325	12
Total Miscellaneous Income Deductions	278	2,325	
Income Before Interest Charges	3,561	3,703	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	1,555	1,581	13
Amortization of Debt Discount and Expense (428)	0	0	_ 14
Amortization of Premium on DebtCr. (429)	0	0	15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)	0	0	_ 18
Total Interest Charges	1,555	1,581	
Net Income	2,006	2,122	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	249,580	118,016	19
Balance Transferred from Income (433)	2,006	2,122	_ 20
Miscellaneous Credits to Surplus (434)	0	129,442	21
Miscellaneous Debits to SurplusDebit (435)	0	0	_ 22
Appropriations of SurplusDebit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)			_ 24
Total Unappropriated Earned Surplus End of Year (216)	251,586	249,580	

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				
Operating Revenues (400):				
Derived	50,433		50,433	1
Total (Acct. 400):	50,433	0	50,433	
Operation and Maintenance Expense (401):				
Derived	28,531		28,531	2
Total (Acct. 401):	28,531	0	28,531	
Depreciation Expense (403):				
Derived	7,441		7,441	3
Total (Acct. 403):	7,441	0	7,441	
Amortization Expense (404):				
Derived	0		0	4
Total (Acct. 404):	0	0	0	
Taxes (408):				
Derived	10,854		10,854	5
Total (Acct. 408):	10,854	0	10,854	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	3,607	0	3,607	
OTHER INCOME Income from Merchandising, Jobbing and Contract Wo	,			
Derived	0			8
Total (Acct. 415-416):	0	0	0	
Nonoperating Rental Income (418):				
NONE	0		0	9
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419):				
INTEREST ON INVESTMENT	232	0	232	10
Total (Acct. 419):	232	0	232	
Miscellaneous Nonoperating Income (421): Contributed Plant - Water		ı	0	11

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME			
Miscellaneous Nonoperating Income (421):			
NONE	0	0	0 12
Total (Acct. 421):	0	0	0
TOTAL OTHER INCOME:	232	0	232
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425):			
Regulatory Liability (253) Amortization	(2,047)		(2,047)13
NONE	0	0	0 14
Total (Acct. 425):	(2,047)	0	(2,047)
Other Income Deductions (426):			
Depreciation Expense on Contributed Plant - Water		2,325	2,325 15
NONE	0	0	<u> </u>
Total (Acct. 426):	0	2,325	2,325
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	(2,047)	2,325	278
INTEREST CHARGES Interest on Long-Term Debt (427): Derived Total (Acct. 427):	1,555 <b>1,555</b>	0	1,555 17 1,555
Amortization of Debt Discount and Expense (428):			
NONE	0		0 18
Total (Acct. 428):	0	0	0
Amortization of Premium on DebtCr. (429): NONE	0		0 19
Total (Acct. 429):	0	0	0
Interest on Debt to Municipality (430): Derived	0		0 20
Total (Acct. 430):	0	0	0
Other Interest Expense (431):			
Derived	0		0 21
Total (Acct. 431):	0	0	0

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES			
Interest Charged to ConstructionCr. (432):			
NONE	0		0 22
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	1,555	0	1,555
NET INCOME:	4,331	(2,325)	2,006
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
Derived	122,463	127,117	249,580 23
Total (Acct. 216):	122,463	127,117	249,580
Balance Transferred from Income (433):			
Derived	4,331	(2,325)	2,006 24
Total (Acct. 433):	4,331	(2,325)	2,006
Miscellaneous Credits to Surplus (434):			
NONE	0	0	0 25
Total (Acct. 434):	0	0	0
Miscellaneous Debits to SurplusDebit (435):			
NONE	0	0	0 26
Total (Acct. 435)Debit:	0	0	0
Appropriations of SurplusDebit (436):			
Detail appropriations to (from) account 215			0 27
Total (Acct. 436)Debit:	0	0	0
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	126,794	124,792	251,586

#### **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					(	<u>)</u> 1
Costs and Expenses of Merchandisin	g, Jobbing and	Contract Worl	k (416):			
Cost of merchandise sold					(	2
Payroll						_ ) 3
Materials					(	9 4
Taxes					(	5
Other (list by major classes):						_
NONE					(	6 0
Total costs and expenses	0	0	0	0	) (	0
Net income (or loss)	0	0	0	C	) (	0

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	50,433	0	0	0	50,433	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	50,433	0	0	0	50,433	

#### **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	588,773	534,718	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	135,109	179,438	2
Net Utility Plant	453,664	355,280	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	37,370	37,370	5
Other Investments (124)	0	0	6
Special Funds (125)	0	0	7
Total Other Property and Investments	37,370	37,370	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	47,739	57,346	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	3,293	2,800	11
Other Accounts Receivable (143)	1,392	2,026	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	6,184	12,088	14
Materials and Supplies (150)	0	1,614	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets DEFERRED DEBITS	58,608	75,874	
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	549,642	468,524	:

#### **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	169,767	169,767	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	251,586	249,580	23
Total Proprietary Capital	421,353	419,347	_
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	88,269	48,750	26
Total Long-Term Debt	88,269	48,750	_
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	2		28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	1,129	427	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	1,131	427	_
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	38,889	0	36
Total Deferred Credits	38,889	0	-
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
Total Liabilities and Other Credits	549,642	468,524	_

#### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

First of Year:		
i ii St Oi Teal.		
Total Utility Plant - First of Year 534,718 0	0	1
(Should agree with Util. Plant Jan. 1 in Property Tax Equivalent Sche	dule)	ı
Plant Accounts:		,
Utility Plant in Service - Financed by Utility Operations 418,395 0 0 or by the Municipality (100.1)	0	2
Utility Plant in Service - Contributed Plant (100.2) 170,378 0 0	0	3
Utility Plant Purchased or Sold (391)		4
Utility Plant in Process of Reclassification (392)		5
Utility Plant Leased to Others (393)		6
Property Held for Future Use (394)		7
Construction Work in Progress (395)		8
Utility Plant Acquisition Adjustments (396)		9
Other Utility Plant Adjustments (397)		10
Total Utility Plant 588,773 0 0	0	
Accumulated Provision for Depreciation and Amortization:		•
Accumulated Provision for Depreciation of Utility Plant 89,523 0 0 in Service - Financed by Utility Operations or by the Municipality (110.1)	0	11
Accumulated Provision for Depreciation of Utility Plant 45,586 0 0 in Service - Contributed Plant (110.2)	0	12
Total Accumulated Provision135,10900	0	_
Net Utility Plant         453,664         0         0	0	

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY (ACCT. 110.1)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	136,177				136,177	_
Credits During Year						
Accruals:						
Charged depreciation expense (403)	7,441				7,441	_
Depreciation expense on meters						
charged to sewer (see Note 3)	866				866	_
Accruals charged other						
accounts (specify):						
					0	_
Salvage					0	_ 1
Other credits (specify):						1
					0	_ 1
					0	_ 1
					0	_ 1
					0	_ 1
Total credits	8,307	0	0	0	8,307	_ 1
Debits during year						1
Book cost of plant retired	12,465				12,465	_ 1
Cost of removal	1,560				1,560	_ 1
Other debits (specify):						2
Est Reg Liab(253): Docket 05-US-105	40,936				40,936	_ 2
					0	_ 2
					0	2
					0	2
Total debits	54,961	0	0	0	54,961	2
Balance end of year (110.1)	89,523	0	0	0	89,523	_ 2
Composite Depreciation Rate?  If yes, what is the rate?	No					2

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## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	43,261				43,261	
Credits During Year						2
Accruals:						;
Charged depreciation expense (403)	2,325				2,325	_ 4
Depreciation expense on meters						
charged to sewer (see Note 3)					0	_ (
Accruals charged other						7
accounts (specify):						8
					0	_
Salvage					0	_ 10
Other credits (specify):						1
					0	_ 12
					0	_ 13
					0	_ 14
					0	_ 1
Total credits	2,325	0	0	0	2,325	_ 10
Debits during year						17
Book cost of plant retired	0				0	_ 18
Cost of removal					0	_ 19
Other debits (specify):						20
					0	2
					0	_ 22
					0	_ 23
					0	_ 24
Total debits	0	0	0	0	0	2
Balance end of year (110.1)	45,586	0	0	0	45,586	_ 20
Composite Depreciation Rate?  If yes, what is the rate?	No					27 28

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#### **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	=

#### ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	0 1
Additions:	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
Total Additions	0
Deductions:	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
Total accounts written off	0
Balance end of year	0

#### **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	•

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility		1,614	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	0	1,614	=

### UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written	Off During Year		
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181) NONE				 1
Total		_	0	
Unamortized premium on debt (251) NONE		=		2
Total		_	0	

#### **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)
Balance first of year	169,767 <b>1</b>
Changes during year (explain):	_
NONE	2
Balance end of year	169,767

#### **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

#### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Other Long-Term Debt (224)					
2004 G.O.DEBT	12/01/2004	07/01/2009	3.00%	47,644	1
2003 G.O.DEBT	12/01/2003	07/01/2009	3.00%	40,625	2
Total for Account 224				88,269	

#### **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)
Balance first of year	0 1
Accruals:	
Charged water department expense	10,476 <b>2</b>
Charged electric department expense	3
Charged sewer department expense	378 <b>4</b>
Other (explain):	
NONE	5
Total Accruals and other credits	10,854
Taxes paid during year:	
County, state and local taxes	10,476 <b>6</b>
Social Security taxes	321 <b>7</b>
PSC Remainder Assessment	57 <b>8</b>
Other (explain):	
NONE	9
Total payments and other debits	10,854
Balance end of year	0
•	

#### **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

	Interest Accrue	d		Interest Accrue	d
Description of Issue (a)	Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Balance End of Year (e)	
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	-
Advances from Municipality (223)					•
NONE	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
2003 G.O.NOTE	427	1,555	853	1,129	3
Subtotal	427	1,555	853	1,129	-
Notes Payable (231)					•
NONE	0			0	4
Subtotal	0	0	0	0	_
Total	427	1,555	853	1,129	_
					=

#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
RECEIVABLE FROM TIF	37,370	_ 1
Total (Acct. 123):	37,370	_
Other Investments (124): NONE		2
Total (Acct. 124):	0	_
Special Funds (125): NONE		3
Total (Acct. 125):	0	-
Notes Receivable (141): NONE		4
Total (Acct. 141):	0	-
Customer Accounts Receivable (142):		_
Water	3,293	_ 5
Electric		_ 6
Sewer (Regulated)		<b>7</b>
Other (specify): NONE		8
Total (Acct. 142):	3,293	_
Other Accounts Receivable (143):		
Sewer (Non-regulated)	1,392	_ 9
Merchandising, jobbing and contract work		_ 10
Other (specify): NONE		11
Total (Acct. 143):	1,392	
Receivables from Municipality (145):		_
PUBLIC FIRE PROTECTION	6,184	12
Total (Acct. 145):	6,184	-
Prepayments (165): NONE		13
Total (Acct. 165):	0	_
Extraordinary Property Losses (182): NONE		14
Total (Acct. 182):	0	-
Other Deferred Debits (183):		_
NONE		_ 15
Total (Acct. 183):	0	

#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)		
Payables to Municipality (233):		
NONE		16
Total (Acct. 233):	0	
Other Deferred Credits (253):		
Regulatory Liability	38,889	17
NONE		18
Total (Acct. 253):	38,889	

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service (100.1)	391,367	0	0	0	391,367	1
Materials and Supplies	807	0	0	0	807	2
Other (specify): NONE					0	3
Less Average:						
Reserve for Depreciation (110.1)	112,850	0	0	0	112,850	4
Customer Advances for Construction					0	5
Regulatory Liability	19,444	0	0	0	19,444	6
NONE					0	7
Average Net Rate Base	259,880	0	0	0	259,880	
Net Operating Income	3,607	0	0	0	3,607	8
Net Operating Income						
as a percent of						
Average Net Rate Base	1.39%	N/A	N/A	N/A	1.39%	

#### IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

**NONE** 

#### **FULL-TIME EMPLOYEES (FTE)**

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)
Water	2
Electric	
Gas	
Sewer	

### REGULATORY LIABILITY - PRE-2003 HISTORICAL ACCUMULATED DEPRECIATION ON CONTRIBUTED UTILITY PLANT (253)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Balance First of Year					0	1
Add credits during year:						
Establish Regulatory Liability 1/1/04	40,936	0	0	0	40,936	2
Other (specify): NONE					0	3
Deduct charges:						
Miscellaneous Amortization (425)	2,047				2,047	4
Other (specify): NONE					0	5
Balance End of Year	38,889	0	0	0	38,889	

#### FINANCIAL SECTION FOOTNOTES

#### Balance Sheet End-of-Year Account Balances (Page F-18)

Please explain amounts in Accounts 143, 145 and/or 233 in excess of \$2,000, providing a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

Done

#### Identification and Ownership (Page iv)

#### **General footnotes**

ACCOUNTANTS' COMPILATION REPORT

Camp Douglas Utility Commission Camp Douglas, Wisconsin

We have compiled, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants, the balance sheets of the Camp Douglas Utility Commission, an enterprise fund of the Village of Camp Douglas as of December 31, 2004 and 2003, and the related statements of income and retained earnings for the years then ended and the supplemental schedules as of and for the year ended December 31, 2004 in the accompanying prescribed form.

Our compilation was limited to presenting, in the form prescribed by the Public Service Commission of Wisconsin, information that is the representation of management. We have not audited or reviewed the financial statements and supplemental schedules referred to above and, accordingly, do not express an opinion or any other form of assurance on them.

The financial statements and related supplemental schedules are presented in accordance with the requirements of the Public Service Commission of Wisconsin, which differ from accounting principles generally accepted in the United States of America. Accordingly, these financial statements and schedules are not designed for those who are not informed about such differences.

Madison, Wisconsin March 4, 2005

#### **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	49,520	50,313	1
Total Sales of Water	49,520	50,313	-
Other Operating Revenues			
Forfeited Discounts (470)	177	264	2
Other Water Revenues (474)	736	229	3
Total Other Operating Revenues	913	493	_
Total Operating Revenues	50,433	50,806	-
Operation and Maintenenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	16,104	17,291	4
General Operating Expenses (680-690)	12,427	10,222	5
Total Operation and Maintenenance Expenses	28,531	27,513	-
Other Operating Expenses			
Depreciation Expense (403)	7,441	6,986	6
Amortization Expense (404)		0	7
Taxes (408)	10,854	10,425	8
Total Other Operating Expenses	18,295	17,411	_
Total Operating Expenses	46,826	44,924	•
NET OPERATING INCOME	3,607	5,882	=

#### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	-
Metered Sales to General Customers (461)				-
Residential	216	6,310	22,700	4
Commercial	28	3,867	7,967	5
Industrial				6
Total Metered Sales to General Customers (461)	244	10,177	30,667	•
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		17,538	8
Other Sales to Public Authorities (464)	6	387	1,315	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	251	10,564	49,520	:

#### **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.			
Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)

NONE

## **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	17,538	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	17,538	_
Forfeited Discounts (470):		-
Customer late payment charges	177	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	177	_
Other Water Revenues (474):		•
Return on net investment in meters charged to sewer department	736	7
Other (specify): NONE		- 8
Total Other Water Revenues (474)	736	•

## **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	4,687	4,540
Purchased Water (610)		0
Fuel or Power Purchased for Pumping (620)	3,472	3,760
Chemicals (630)	4,643	5,632
Supplies and Expenses (640)	2,047	1,982
Repairs of Water Plant (650)	1,255	1,377
Transportation Expenses (660)		0
Total Plant Operation and Maintenance Expenses	16,104	17,291
GENERAL OPERATING EXPENSES	16,104	<b>17,291</b>
GENERAL OPERATING EXPENSES Administrative and General Salaries (680)	<b>16,104</b>	
GENERAL OPERATING EXPENSES Administrative and General Salaries (680)	·	0
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)	160	0 324
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	160 6,978	0 324 5,497
GENERAL OPERATING EXPENSES Administrative and General Salaries (680) Office Supplies and Expenses (681)	160 6,978 2,700	0 324 5,497 553
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)	160 6,978 2,700	0 324 5,497 553 1,851
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	160 6,978 2,700 845	0 324 5,497 553 1,851 0
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	160 6,978 2,700 845	0 324 5,497 553 1,851 0 1,997

## **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		10,854	10,398	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		378	361	2
Net property tax equivalent		10,476	10,037	
Social Security		321	330	3
PSC Remainder Assessment		57	58	4
Other (specify): NONE			0	5
Total tax expense		10,854	10,425	

## PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Juneau			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.258310			3
County tax rate	mills		8.219010			4
Local tax rate	mills		13.437570			5
School tax rate	mills		10.815290			6
Voc. school tax rate	mills		2.807890			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		35.538070			10
Less: state credit	mills		1.215370			11
Net tax rate	mills		34.322700			12
PROPERTY TAX EQUIVALENT CALCU	JLATIO	N				13
Local Tax Rate	mills		13.437570			14
Combined School Tax Rate	mills		13.623180			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		27.060750			17
Total Tax Rate	mills		35.538070			18
Ratio of Local and School Tax to Tota	l dec.		0.761458			19
Total tax net of state credit	mills		34.322700			20
Net Local and School Tax Rate	mills		26.135297			21
Utility Plant, Jan. 1	\$	534,718	534,718			22
Materials & Supplies	\$	1,614	1,614			23
Subtotal	\$	536,332	536,332			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	536,332	536,332			26
Assessment Ratio	dec.		0.774300			27
Assessed Value	\$	415,282	415,282			28
Net Local & School Rate	mills		26.135297			29
Tax Equiv. Computed for Current Year	r \$	10,854	10,854			30
Tax Equivalent per 1994 PSC Report	\$	7,135				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note 6	<b>5)</b> \$	10,854				34

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## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		_ 1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	257		4
Structures and Improvements (311)	0		_ 
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	2,000		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	2,257	0	_
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	2,324		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	9,963	6,474	17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		20
Total Pumping Plant	12,287	6,474	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	2,092		_ 23
Total Water Treatment Plant	2,092	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			<u>257</u> 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			2,000 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)		•	0 11
Total Source of Supply Plant	0	0	2,257
PUMPING PLANT			
Land and Land Rights (320)			<u> </u>
Structures and Improvements (321)			2,324 13
Boiler Plant Equipment (322)			<u>0</u> 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			<u>0</u> 16
Electric Pumping Equipment (325)	3,000		13,437 17
Diesel Pumping Equipment (326)			<u> </u>
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
Total Pumping Plant	3,000	0	15,761
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			2,092 23
Total Water Treatment Plant	0	0	2,092

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT	· · · · · · · · · · · · · · · · · · ·		
Land and Land Rights (340)	257		24
Structures and Improvements (341)	0		_ 25
Distribution Reservoirs and Standpipes (342)	12,747		26
Transmission and Distribution Mains (343)	210,401	33,500	27
Fire Mains (344)	0		28
Services (345)	53,844	12,945	29
Meters (346)	28,446	1,532	30
Hydrants (348)	34,421	12,068	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	340,116	60,045	
GENERAL PLANT Land and Land Rights (370)	0		_ 33
Structures and Improvements (371)	0		_ 34
Office Furniture and Equipment (372)	961		_ 35
Computer Equipment (372.1)	2,973		_ 36
Transportation Equipment (373)	0		_ 37
Other General Equipment (379)	3,654		_ 38
Other Tangible Property (390)	0		_ 39
Total General Plant	7,588	0	_
Total utility plant in service directly assignable	364,340	66,519	_
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	364,340	66,519	_

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			257 2	24
Structures and Improvements (341)			0 2	25
Distribution Reservoirs and Standpipes (342)			12,747	26
Transmission and Distribution Mains (343)	5,470		238,431	27
Fire Mains (344)			0 2	28
Services (345)		(1)	66,788	29
Meters (346)	700	1	29,279	30
Hydrants (348)	3,295		43,194	31
Other Transmission and Distribution Plant (349)			0 3	32
Total Transmission and Distribution Plant	9,465	0	390,696	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371)			_ ,	33 34
Office Furniture and Equipment (372)			961 3	35
Computer Equipment (372.1)		1	2,974	36
Transportation Equipment (373)			0 3	37
Other General Equipment (379)			3,654	38
Other Tangible Property (390)			0 3	39
Total General Plant	0	1	7,589	
Total utility plant in service directly assignable	12,465	1	418,395	
Common Utility Plant Allocated to Water Department			0 4	40
Total utility plant in service	12,465	1	418,395	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	0		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	0	0	
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	0		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	0		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		20
Total Pumping Plant	0	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	0		23
Total Water Treatment Plant	0	0	

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			0 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			0 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	0
PUMPING PLANT			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			0 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			0 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
Total Pumping Plant	0	0	0
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			0 23
Total Water Treatment Plant	0	0	0

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
TRANSMISSION AND DISTRIBUTION PLANT	0		24
Land and Land Rights (340)	0		_ 24
Structures and Improvements (341)	0		_ 25
Distribution Reservoirs and Standpipes (342)	0		_ 26
Transmission and Distribution Mains (343)	120,026		_ 27
Fire Mains (344)	0		_ 28
Services (345)	30,716		_ 29
Meters (346)	0		_ 30
Hydrants (348)	19,636		_ 31
Other Transmission and Distribution Plant (349)	0		_ 32
Total Transmission and Distribution Plant	170,378	0	_
GENERAL PLANT Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		_ 33 _ 34
Office Furniture and Equipment (372)	0		_ 35
Computer Equipment (372.1)	0		_ 36
Transportation Equipment (373)	0		37
Other General Equipment (379)	0		38
Other Tangible Property (390)	0		39
Total General Plant	0	0	_
Total utility plant in service directly assignable	170,378	0	_
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	170,378	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				_
Land and Land Rights (340)			0 24	4
Structures and Improvements (341)			0 25	5
Distribution Reservoirs and Standpipes (342)			0 26	6
Transmission and Distribution Mains (343)			120,026 27	7
Fire Mains (344)			0 28	В
Services (345)			30,716 29	9
Meters (346)			0 30	D
Hydrants (348)			19,636 31	1
Other Transmission and Distribution Plant (349)			0 32	2
Total Transmission and Distribution Plant	0	0	170,378	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371) Office Furniture and Equipment (372) Computer Equipment (372.1) Transportation Equipment (373) Other General Equipment (379)			0 33 0 34 0 35 0 36 0 37 0 38	4 5 6 7
Other Tangible Property (390)			0 39	9
Total General Plant	0	0	0	
Total utility plant in service directly assignable	0	0	170,378	
Common Utility Plant Allocated to Water Department			0 40	D
Total utility plant in service	0	0	170,378	

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply

	S			
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)
January			1,314	1,314
February			1,238	1,238
March			2,073	2,073
April			1,220	1,220
May			1,329	1,329
June			1,424	1,424
July			1,710	1,710
August			1,398	1,398
September			2,217	2,217
October			1,524	1,524
November			1,375	1,375
December			1,511	1,511
Total annual pumpage	0	0	18,333	18,333
Less: Water sold				10,564
Volume pumped but not	sold			7,769
Volume sold as a percen	nt of volume pumped			58%
Volume used for water p	roduction, water quality	and system maintena	ince	5,470
Volume related to equipr	ment/system malfunction	า		
Non-utility volume NOT i	ncluded in water sales			
Total volume not sold bu	t accounted for			5,470
Volume pumped but una	ccounted for			2,299
Percent of water lost				13%
If more than 25%, indica	te causes and state wha	at action has been tak	en to reduce water loss	:
Maximum gallons pumpe	ed by all methods in any	one day during repor	ting year (000 gal.)	586
Date of maximum: 9/28	8/2004			
Cause of maximum:				
Base on water not shut	<u> </u>			
Minimum gallons pumpe	•	one day during report	ing year (000 gal.)	14
	9/2004			
Total KWH used for pum				33,994
If water is purchased: Ve				
Po	int of Delivery:			

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	ldentification Number (b)	Depth in feet (c)		Yield Per Day in gallons (e)	Currently In Service? (f)	
1953 WELL	1953 Well	256	10	10,000	Yes	- 1

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## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

			Intakes				
	Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)		
NONE							

1

## **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	GOULDS		1
Location	CAMP DOUGLAS		2
Purpose	Р		3
Destination	R		4
Pump Manufacturer	GOULDS		5
Year Installed	1990		6
Туре	SUBMERSIBLE		7
Actual Capacity (gpm)	220		8
Pump Motor or			9
Standby Engine Mfr	GOULDS		10
Year Installed	1990		11
Туре	ELECTRIC		12
Horsepower	20		13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Туре			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#1			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R			4 5
Year constructed	1955			6
Primary material (earthen, steel, concrete, other)	CONCRETE			7 8
Elevation difference in feet (See Headnote 3.)	144			9
Total capacity in gallons (actual)	80,000			11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID			12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE			15 16 17
Filters, type (gravity, pressure, other, none)	NONE			18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day	00.0005			20 21
= 1.2 m.g.d.)	60.0000			22
Is a corrosion control chemical used (yes, no)?	Υ			23 24
Is water fluoridated (yes, no)?	N			25

### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

	Number of Feet							
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	6.000	23,645	34	547	0	23,132	_ 1
M	D	8.000	10,189	513	0	0	10,702	_ 2
M	D	12.000	18	0	0	0	18	_ 3
Total Within N	lunicipality		33,852	547	547	0	33,852	
Total Utility		=	33,852	547	547	0	33,852	_

### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.

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- b. If assessed against property owners, explain the basis of the assessments.
- c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
- d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)
M	0.750	229	2	0	0	231	
M	1.000	20	0	0	0	20	0
M	2.000	3	0	0	0	3	
M	4.000	1	0	0	0	1	
Total Utili	ty	253	2	0	0	255	0

See attached schedule footnote.

### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

### **Number of Utility-Owned Meters**

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	234	24	15	0	243	31	1
1.000	17	0	0	0	17	0	2
1.500	3	0	0	0	3	0	3
2.000	2	0	0	0	2	0	4
4.000	1	0	0	0	1	0	5
Total:	257	24	15	0	266	31	

## Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	
0.625	198	17	0	1	0	27	243	_ 1
1.000		7	0	3	0	7	17	_ 2
1.500	0	2	0	1	0	0	3	 
2.000	0	1	0	1	0	0	2	_ 4
4.000	0	1	0	0	0	0	1	5
Total:	198	28	0	6	0	34	266	

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	45	4	3		46	2
Total Fire Hydrants	45	4	3	0	46	=
Flushing Hydrants						
	3		1	(1)	1	3
Total Flushing Hydrants	3	0	1	(1)	1	- :

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year: 46

Number of distribution system valves end of year: 88

Number of distribution valves operated during year: 88

#### WATER OPERATING SECTION FOOTNOTES

### Water Operation & Maintenance Expenses (Page W-05)

For values that represent an increase or a decrease when compared to the previous year of greater than 30%, but not less \$2,000, please explain.

Account 684: Increased insurance cost in 2004.

#### Water Utility Plant in Service --Plant Financed by Utility or Municipality-- (Page W-08)

If Adjustments for any account are nonzero, please explain.

Adjustments to accounts 372.1, 345 & 346 are to correct incorrect opening balances

### Water Mains (Page W-17)

If Added During Year column total is greater than zero, please explain financing following the criteria listed in the schedule headnote No. 5.

Additions are financed by utility.

#### Water Services (Page W-18)

If net additions are greater than zero, please explain financing by following criteria listed in schedule headnote No. 3.

Additions are financed by utility.

If Utility-Owned Service Not In Use at End of Year is reported as zero, please explain.

No service shut off at end of year.

#### Meters (Page W-19)

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

Yes

#### Hydrants and Distribution System Valves (Page W-20)

Explain all reported Adjustments.

One flush hydrant replaced in 2003.